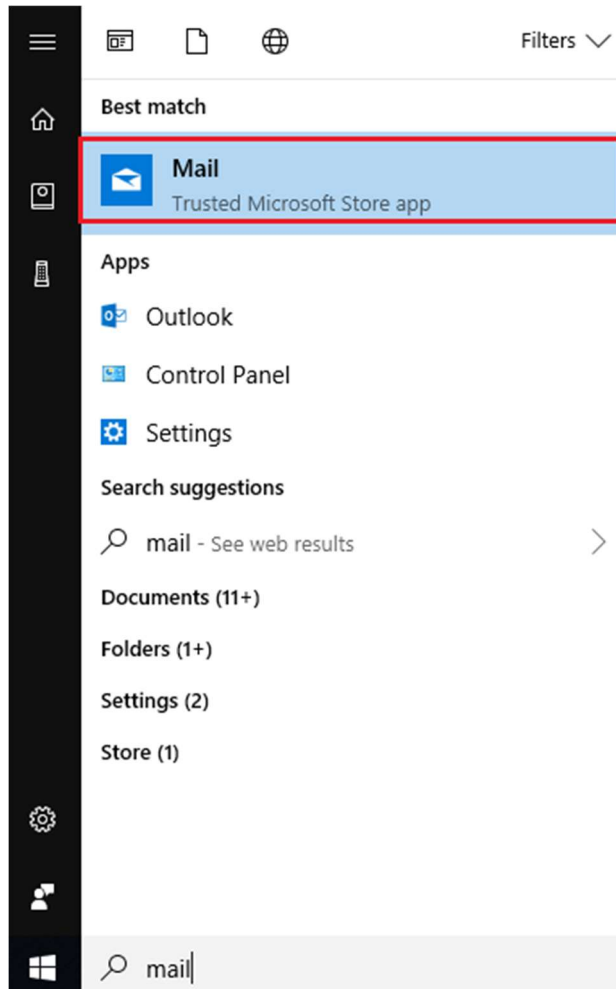


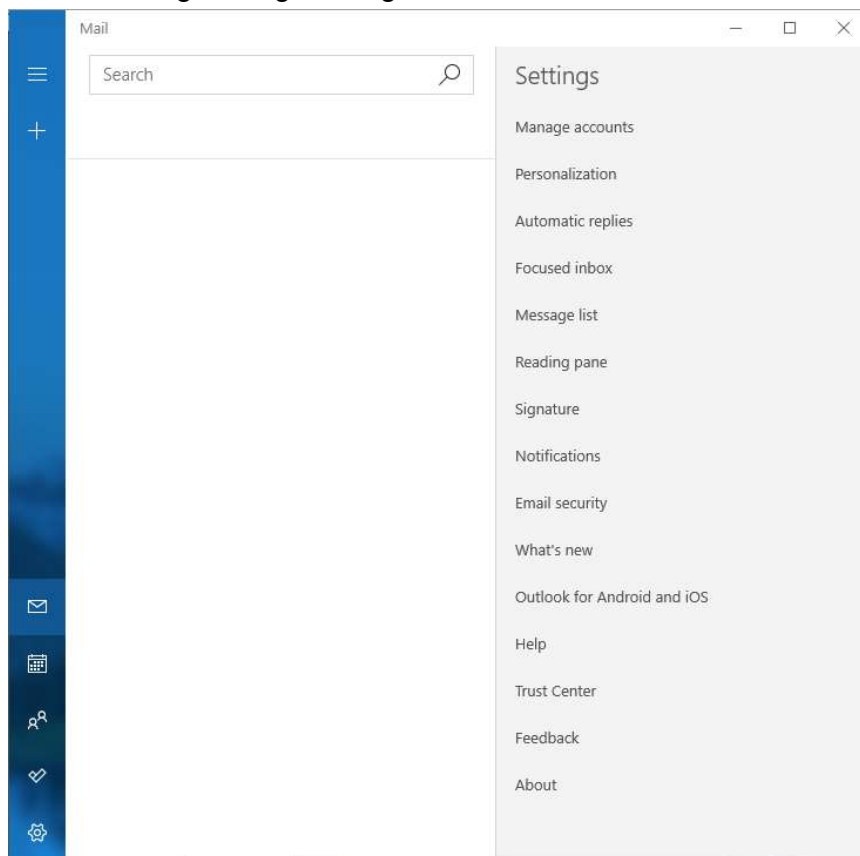
Windows: Windows Mail (IMAP)

This article will assist you with setting up Windows Mail, using IMAP, for your Hosted Mailbox.

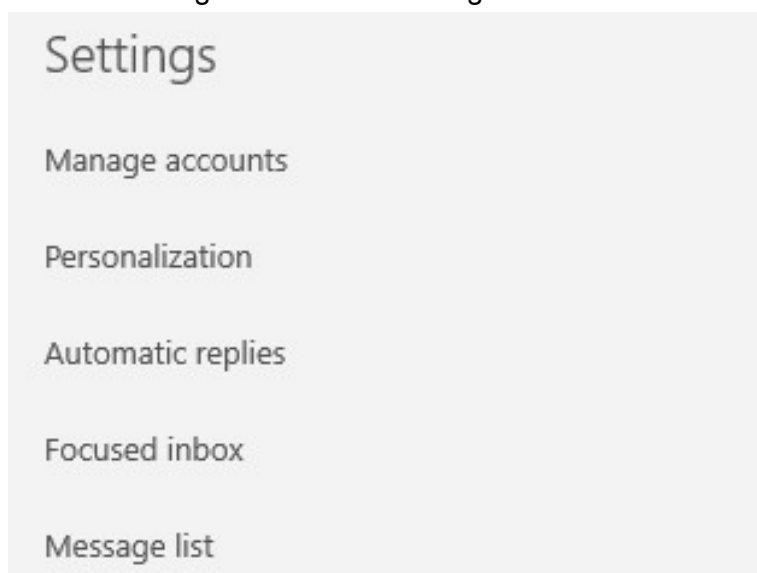
1. Click on the start menu on the lower right corner, and search for Mail.



2. Click on the 'gear cog' Settings icon on the bottom

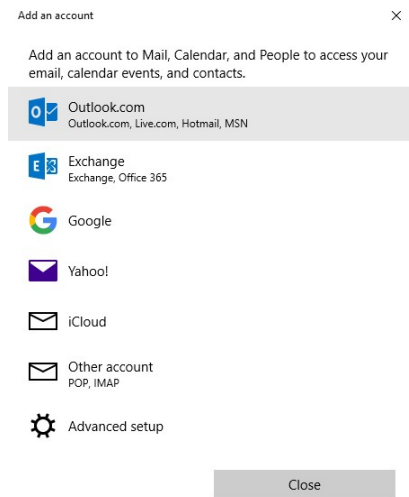


3. Click on Manage accounts on the right side bar



4. Click on Add Account

5. Select Other account : POP/IMAP



6. Enter your username and password and click Sign in

7. Setup should be automatic and you should be good to go, however, if prompted enter the following details:

- a. Enter your email address as both the username and email address
- b. Enter your password
- c. Enter an account name (so you can find it easier in the account list)
- d. Enter the following server settings
 - i. Incoming: secure.emailsrvr.com
 - ii. Account Type: IMAP4
 - iii. Outgoing SMTP: secure.emailsrvr.com
 - iv. Check all four checkboxes

8. Click **Sign In**